

Vacancy Profile

**North Warren Central School
6110 State Route 8
Chestertown, NY 12817
518-494-3015**

School District:	North Warren Central School District
Position (Title):	7 – 12 Secretary (Typist)
Requirements:	Must meet Civil Service requirements Office experience required Extensive computer experience Ability to deal with people in a confidential and caring manner
Rate of Pay:	Per CSEA Contract
Application Procedures:	Send letter of interest and current resume. Send application materials to jobs@northwarrencsd.org or mail to: North Warren Central School District, 6110 State Route 8, Chestertown, New York 12817 to the attention of Michele French, Superintendent.
Application Deadline:	June 4, 2018
Position Effective:	July 1, 2018