

NORTH WARREN CENTRAL SCHOOL
6110 State Route 8
Chestertown, New York 12817
NON-INSTRUCTIONAL POSITIONS

POSITION APPLIED FOR: _____ **DATE:** _____

Answer all questions completely in your own handwriting.

GENERAL INFORMATION:

Name: _____
(First) (Middle) (Last)

Address: _____
(Street) (City or Town) (State/Zip)

Telephone No.: _____ **How long have you lived at your present address:** _____

Are you a United States citizen? ___ Yes ___ No **Social Security No.** _____

Are you willing to take a physical examination? ___ Yes ___ No

EDUCATION AND TRAINING:

Highest Grade Attended: (please circle) Below 6 6 7 8 9 10 11 12 Above 12

Grade School Attended (If no high school): _____

Location: _____ **Date Left:** _____

High School Attended: _____

Address: _____

Major Course of Study: _____ **Graduate:** ___ Yes ___ No **Date:** _____

College(s) Attended: _____ **Location:** _____

_____ **Location:** _____

No. of Years Attended: _____ **Graduation Date:** _____ **Degree:** _____

Specify any other specialized training or experience which would better qualify you for this position:

EMPLOYMENT RECORD: List employment for the past 10 years starting with most recent position.

Dates of Employment From: To:	Company Name & Address
Position Name:	
Immediate Supervisor Name:	Briefly Describe Duties Performed:
Phone No.:	
Reason for Leaving Position	

Dates of Employment From: To:	Company Name & Address
Position Name:	
Immediate Supervisor Name:	Briefly Describe Duties Performed:
Phone No.:	
Reason for Leaving Position	

Dates of Employment From: To:	Company Name & Address
Position Name:	
Immediate Supervisor Name:	Briefly Describe Duties Performed:
Phone No.:	
Reason for Leaving Position	

Dates of Employment From: To:	Company Name & Address
Position Name:	
Immediate Supervisor Name:	Briefly Describe Duties Performed:
Phone No.:	
Reason for Leaving Position	

MILITARY SERVICE:

Are you a veteran? Yes No **Date of Discharge:** _____ **Branch:** _____

CIVIL SERVICE:

Have you ever held a civil service position? Yes No

Title of Position: _____

Did you take a civil service examination? Yes No **Title of Exam** _____

Date of Exam _____ **Passed:** Yes No

REFERENCES: List persons who know of your character and qualifications.

Business References (List 2 persons for whom you worked.)

Name: Address:	Name: Address:
Title: Phone:	Title: Phone:

Character References (List 2 references. Do not list relatives.)

Name: Address:	Name: Address:
Title: Phone:	Title: Phone:

Names of relatives in our employ: _____

Names of personal acquaintances in our employ: _____

ADDITIONAL COMMENTS: state briefly your reasons for applying for a position with the school.

CANDIDATE'S STATEMENT: List other experiences and abilities which you feel may contribute to the North Warren Central School District. (Detailed resumes which include information pertinent to the candidate's background, training, and/or experience may be included in lieu of, or to supplement, this section of the application):

Signature of Applicant

**SEND COMPLETED APPLICATION TO: Michele G. French, Superintendent
North Warren Central School District
6110 State Route 8
Chestertown, New York 12817**

The North Warren Central School district does not discriminate in employment or in the education programs and activities which it operates on the basis of race, sex, disability, or sexual orientation in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or Section 504 of the Rehabilitation Act of 1973 or New York State Executive Law 296. Accordingly, nothing in this application should be viewed as expressing directly or indirectly any limitations, specifications, or discrimination in connection with those listed areas. The Compliance Officer of Title IX and Section 504 can be contacted at North Warren Central School District, 6110 State Route 8, Chestertown, New York 12817.