

6.3.4 ACCEPTABLE USE OF NETWORKED INFORMATION RESOURCES FOR STAFF

6.3.4

The North Warren Board of Education recognizes that, with the spread of telecommunications throughout the modern work place, employees will shift the ways in which they share ideas, transmit information, and contact others. As staff members are connected to the global community, their use of new tools and systems brings new responsibilities as well as opportunities.

The Board expects that all employees will use electronic mail and telecommunications tools in appropriate ways to the performance of tasks associated with their positions and assignments. Communication over networks should not be considered private. Network supervision and maintenance may require review and inspection of directories or messages. The district reserves the right to access stored records and monitor random samples.

Electronic information research skills are now fundamental to preparation of citizens and future employees. The Board expects that educational staff will blend thoughtful use of such information throughout the curriculum and provide guidance and instruction to students in the appropriate use of such resources. The Board encourages staff to make use of telecommunications to explore educational topics, conduct research, and contact others in the educational world. The Board anticipates that such uses will expedite the sharing of effective practices and lessons across the district and will help staff stay on the leading edge of practice by forming partnerships with others across the nation and around the world.

Employees are expected to communicate in a professional manner consistent with state laws governing the behavior of school employees and with federal laws governing copyrights. Electronic mail and telecommunications are not to be utilized to share confidential information about students or other employees. No user may disclose, use, or disseminate personal identification information regarding minors without authorization.

The Board authorizes the Superintendent to establish appropriate procedures for governing the use of the district's networked resources by staff. Failure to comply with district policy and procedures will result in disciplinary action.

Adopted: March 19, 2001
Revised & Adopted: January 23, 2008