

**North Warren Central School District  
Regular Meeting of the Board of Education  
North Warren Central School  
December 17, 2018**

Mr. Maday called the meeting to order at 6:30 PM, followed by the Pledge of Allegiance.

School Board Members Present: Buckman, Erickson, LaGuerre, Maday, Swan, Willette

School Board Members Absent: Freebern

Also Present: Michele G. French, Superintendent; Mary Lou Carstensen, Business Manager; Judith G. McAvey, District Clerk, Shelley Dupuis, Elementary Principal; Caleb Martin, Jr./Sr. Principal.

Motion by Mr. Erickson, seconded by Mrs. Swan to approve the agenda changes.  
Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Buckman to approve the minutes of the November 19, 2018 Regular meeting of the Board of Education.  
Motion carried unanimously.

11/19/18  
Minutes  
Approved

Motion by Mr. Erickson, seconded by Mrs. LaGuerre to approve warrants 26 and 29.  
Motion carried unanimously.

Warrants  
Approved

Motion by Mrs. Swan, seconded by Mr. Buckman to accept the Budget Status Report.  
Motion carried unanimously.

Budget Status  
Report  
Accepted

Motion by Mr. Erickson, seconded by Mrs. Swan to accept the October 2018 Treasurer's Report.  
Motion carried unanimously.

Treasurer's  
Report  
Accepted

The November Food Service Report was reviewed.

Mrs. French reviewed the proposed capital project for the baseball field, elevator, ventilation system, exterior LED lighting. The original project has been revised to lower costs to an estimated \$551,000. This project will need voter approval in May, if approved, bids would go out in the summer and project completed for Fall 2020.

Motion by Mr. Erickson, seconded by Mr. Willette to accept the recommendations for the Committee on Special Education for students 6191, 6242, 6279, 6402, 6575, 6648, 6762, 7354.

IEP's  
Approved

Motion carried unanimously.

750  
PD Plan  
Approved

Motion by Mr. Buckman, seconded by Mrs. Swan to approve the Professional Development Plan for 2018-2021.

Motion carried unanimously.

H. Blanchard  
Leave Extended

Motion by Mrs. Swan, seconded by Mrs. Laguerre to extend the leave of absence for Heidi Blanchard through March 31, 2019.

Motion carried unanimously.

A. Truax  
Employment  
Extended

Motion by Mr. Erickson, seconded by Mrs. Swan to extend the employment of Ashley Truax as long-term elementary substitute through March 29, 2019.

Motion carried unanimously.

Football Merger  
Approved

Motion by Mr. Willette, seconded by Mrs. Swan to approve the Football merger with Warrensburg Central School District.

Motion carried unanimously.

Audit Response  
Approved

Motion by Mr. Erickson, seconded by Mr. Buckman to approve the Independent Audit Response for the 2017-2018 audit.

Motion carried unanimously.

V. Higgins  
appointed to  
Permanent  
Position

Motion by Mrs. Swan, seconded by Mr. Willette to appoint Vivi Higgins to a permanent position as Network Technology Services Specialist effective December 18, 2018.

Motion carried unanimously.

Carpenter &  
Associates  
Insuring Agency  
appointed BOR

Motion by Mr. Willette, seconded by Mr. Buckman to appoint Carpenter & Associates Insuring Agency, LLC as Broker of Record for the North Warren insurance policies.

Motion carried unanimously.

Refrigerator  
declared surplus

Motion by Mr. Erickson, seconded by Mrs. LaGuerre to declare the Migali refrigerator as surplus and authorize the district to sell same through public bid with a minimum bid set at \$200.

Motion carried unanimously.

CSEA MOA  
approved

Motion by Mr. Willette, seconded by Mr. Erickson to approve a Memorandum of Agreement with the North Warren CSEA Unit #9008 to include a salary schedule for Computer Help Desk Technician and Office Specialist.

Motion carried unanimously.

Budget Calendar  
approved

Motion by Mr. Erickson, seconded by Mrs. LaGuerre to approve the Budget Calendar (as amended).

Motion carried unanimously.

Agreement with  
Hovak Accepted

Motion by Mrs. Swan, seconded by Mr. Buckman to accept the 2018-2019 Professional Services Agreement with Jason Hovak.

Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Erickson to accept the letter of intent to retire from Nancy Hayes effective December 29, 2018 and waive the time requirement for payout of sick time.

Motion carried unanimously.

N. Hayes  
Intent to  
Retire/Time  
Requirement  
Waived

Motion by Mr. Willette, seconded by Mrs. Swan to accept the bid from Larry Tyrell for the 2007 Dodge Caravan in the amount of \$601.99.

Motion carried unanimously.

Bid Accepted  
2007 Van

Motion by Mr. Buckman, seconded by Mrs. Swan to approve the Claims Auditors report for the 4<sup>th</sup> quarter.

Motion carried unanimously.

Claims  
Auditors  
Report  
Approved

Mrs. French discussed North Warren's steps and goals for improving student test scores. The staff is attending conferences, incorporating more technology in lessons, are provided with opportunities to visit other school districts, providing a daily afterschool room for extra help in grades 7 – 12 and reviewing data to work on weaknesses. The District would like to achieve increased pass rates and higher test scores.

Mrs. Carstensen reports the departmental budgets are due today. The budget calendar was reviewed. The board requested paper budgets for the budget workshops.

Mr. Martin reports the winter concert was excellent and students are starting to rejoin band. The Principal's breakfast was held last week for students achieving an average of 95 or above. Regents exams will be held in January.

Mrs. Dupuis reports students in grades 4 – 6 were recently recognized. A cougar Paw program, which provides positive behavior incentives, has begun. The Winter Concert was excellent and well attended. The HHHN dental program has been implemented at NW with 44 students currently being served. Mrs. Dupuis also replied to the question of progress on our enrichment program. She is brainstorming with faculty on enrichment planning and creating the program, STEM activities will be included. They hope to have a program for next year.

Mr. Conway expressed concerns regarding the athletic department, morale of team, inconsistent rule enforcement and retesting for advance placement on sports teams after not passing the first time. He is upset with the Athletic Department. Mrs. Bruno feels sports rules should all be consistent. Mrs. Trudsoe stated that kids cannot learn by sitting on the bench, mix team up so that all can have more playing time. Mrs. Buttino reports that in the past a child taking the test did not get a second chance and should not be moved up. She also reports that some athletes are not playing at all. Mrs. French agreed that Modified and JV players should get a chance to play. Mr. Steen feels rules should be consistent. Parents expressed concern their kids will not play at all if they come forward and say anything, very concerned over retaliation by department.

Mrs. Bruno expressed concern on the congestion on Route 8 at drop off time. Mrs. French reports this issue has been discussed and will be revisited at the Safety Meeting.

The next meeting will be January 14, 2019 at 6:30 PM  
Budget Workshop will be held January 22, 2018 at 5:00 PM.

Mrs. Swan left at 7:30 PM.

Motion by Mr. Buckman, seconded by Mr. Willette to adjourn to executive session at 7:32 PM to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Willette to come out of Executive Session at 8:23 PM.

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mrs. LaGuerre to adjourn at 8:25 PM.

Motion carried unanimously.

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District Clerk