

NORTH WARREN CENTRAL SCHOOL
REGULAR MEETING
April 15, 2019
6:30 PM

_____ Call to Order – Pledge of Allegiance _____ PM

Board Members Present:

_____ **Paul Buckman**
_____ **Mike Erickson**
_____ **Dan Freebern**
_____ **Tammie LaGuerre**
_____ **John Maday**
_____ **Cortney Swan**
_____ **Jason Willette**

Also Present:

_____ **Michele G. French, Superintendent**
_____ **Mary Lou Carstensen, Business Manager**
_____ **Judith McAvey, District Clerk**
_____ **Caleb Martin, 7 – 12 Principal**
_____ **Shelley Dupuis, PreK – 6 Principal**

1. _____ **Agenda Changes**

2. _____ **Minutes**

- a. _____ Recommend the Board approve the minutes of the March 11, 2019 Regular Meeting of the Board of Education. (attached)
- b. _____ Recommend the Board approve the minutes of the April 3, 2019 Special Meeting of the Board of Education. (attached)

3. _____ **Public Comment – A**

4. _____ **Continuing Business**

- a. _____ Recommend the Board approve warrants 48, 49, 55 and 56.
- b. _____ Recommend the Board accept the Budget Status Report.
- c. _____ Review of Food Service Report for March 2019.
- d. _____ Recommend the Board accept the Treasurer's Reports for November 2018, December 2018, January 2019, February 2019.
- e. _____ Recommend the Board approve the IEP's
- f. _____ Recommend the Board approve revised Board Policy 7530 Child Abuse and Maltreatment.

5. _____ **New Business**

- a. _____ Recommend the Board approve David Parisi as Substance Abuse Resource contact.
- b. _____ Recommend the Board approve APSI in US History at St. Johnsbury Academy for Erin Barton from July 21 to July 26 in the amount of \$1095. Registration plus \$595. for lodging.

- c. _____ Recommend the Board approve APSI in Physics & AP Physics at St. Johnsbury Academy for Jeff Dibble from July 21 to July 26 in the amount of \$1095. Registration plus \$595. for lodging.
- d. _____ Recommend the Board approve APSI in Chemistry at St. Johnsbury Academy for Eric Welch from July 21 to July 26 in the amount of \$1095. Registration plus \$595. for lodging.
- e. _____ Recommend the Board accept the Claims Auditors quarterly report for January through March 2019.
- f. _____ Recommend the Board approve the 2019-2020 Spending Plan resolution: RESOLVED, that the Board of Education of the North Warren Central School is authorized to expend in the 2019-2020 school year the sums set forth in estimate of general fund appropriations: \$13,581,290.
- g. _____ Recommend the Board approve the 2019-2020 Property Tax Report Card.
- h. _____ Recommend the Board appoint the following as Election Inspectors for the May 21, 2019 Annual District Meeting and Board of Education Elections and authorize the Clerk to make any changes to the appointments as deemed necessary.
Rachele Maresca – Chief Election Inspector
Lenore Simpson – Election Inspector
Nicole Howe – Election Inspector
- i. _____ Recommend the Board approve the Budget Transfer Schedule dated April 10, 2019.
- j. _____ Recommend the Board appoint Mickey Monroe to a part-time temporary position as Bus Driver for 1.5 hours per day effective April 11, 2019 to June 30, 2019 on Step 7 of the CSEA contract.
- k. _____ Recommend the Board accept the Central District Treasurer's Quarterly Report for January through March 2019.
- l. _____ RESOLVED, that the Board of Education of the North Warren Central School District hereby adopts the findings and recommendation of the Superintendent of Schools with respect to the discipline of the employee listed on confidential "Schedule A" and hereby terminates said employee, effective immediately.

6. _____ Administrative Reports

- a. _____ Superintendent's Report
- b. _____ Business Office Report – MaryLou Carstensen
- c. _____ 7-12 Principal – Caleb Martin
- d. _____ PreK – 6 Principal – Shelley Dupuis

7. _____ Public Interaction – B

8. _____ Matters Relating to the Board

- a. _____ Guidance Report
- b. _____ Guercio & Guercio Memo 1, Memo 2, Memo 3

- c. _____ Adirondack Area School Boards Association Community Service Award
Dinner 5/9/19
- d. _____ Capital Region BOCES information

9. _____ **Date and Time of Next Meeting –**
Special Board of Education Meeting April 30, 2019 at 4:00 PM
Regular Board of Education Meeting May 13, 2019 at 6:30 PM
Budget Hearing May 13, 2019 at 7:00 PM

10. _____ **Executive Session to discuss negotiations**

**North Warren Central School District
Regular Meeting of the Board of Education
North Warren Central School
March 11, 2019**

Mr. Maday called the meeting to order at 6:30 PM, followed by the Pledge of Allegiance.

School Board Members Present: Buckman, Erickson, LaGuerre, Maday, Swan, Willette

School Board Members Absent: Freebern

Also Present: Michele G. French, Superintendent; Mary Lou Carstensen, Business Manager; Judith G. McAvey, District Clerk, Shelley Dupuis, Elementary Principal; Caleb Martin, 7-12 Principal.

Motion by Mr. Willette, seconded by Mr. Erickson to approve the agenda changes.
Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mrs. LaGuerre to approve the minutes of the February 11, 2019 Regular meeting of the Board of Education.
Motion carried unanimously.

2/11/19
Minutes
Approved

Motion by Mr. Buckman, seconded by Mrs. Swan to approve warrants 41 and 44.
Motion carried unanimously.

Warrants
Approved

Motion by Mr. Willette, seconded by Mrs. Swan to accept the Budget Status Report.
Motion carried unanimously.

Budget Status
Report
Accepted

The February 2019 Food Service Report was reviewed.

Treasurer's Reports were tabled.

Motion by Mr. Willette, seconded by Mr. Buckman to accept the recommendations for the Committee on Special Education for students 4726, 4787, 4821, 6402, 6851, 7077, 7202, 7360.

IEPs Accepted

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Erickson to extend the employment of Edward Corcoran as Art Teacher through March 29, 2019.

E. Corcoran
Employment
Extended

Motion carried unanimously.

First Reading of Revised Board Policy 5741 Drug and Alcohol Testing for School Bus Drivers. The committee is requesting clarification on a couple of items and the policy will be adjusted.

First reading of Policy 7530 Child Abuse and Maltreatment.

School Calendar
Approved

Motion by Mr. Erickson, seconded by Mr. Willette to approve the 2019-2020 School Calendar excluding Tuesday, November 5 due to pending legislation to declare Tuesday November 5 (election day) as a state holiday, and to further authorize the Superintendent to finalize and publish the 2019-2020 calendar as it related to November 5 upon conclusion of the state budget or legislative session or at such a time that the state's determination on November 5 is known.

Motion carried unanimously

L. Packer Leave
Approved

Motion by Mr. Willette, seconded by Mr. Erickson to approve a leave of absence for Lisa Packer effective March 2, 2019 to April 14, 2019.

Motion carried unanimously.

Proposition for
Capital Project to
place on ballot

Motion made by Mr. Erickson, seconded by Mrs. LaGuerre to approve the following resolution:

BE IT RESOLVED that the Board of Education of the North Warren Central School District hereby authorizes the following proposition to be placed on the ballot at the Annual Budget Vote and Election on May 21, 2019 and for said proposition to be included in the Annual Notice of said Vote and Election:

PROPOSITION:

Shall the Board of Education of the North Warren Central School District be authorized to expend funds from the Capital Reserve Fund which was established on June 9, 2014 ("Reserve Fund") pursuant to Education Law §3651, for the following capital improvement projects: upgrades to and the construction of an Accessible Walkway to the District's Baseball Field, conversion of parking lot lighting at the main campus and the bus maintenance facility to LED Exterior fixtures, installation of an elevator in the school's existing empty elevator shaft, and providing for interior ventilation of the Technology Classroom Welding equipment and cooling for the existing IT closet, and any ancillary or related work required in connection with such projects, and to expend from the Reserve Fund therefore, including preliminary costs and costs incidental thereto, an amount not to exceed the estimated total cost of \$551,000.

Motion carried unanimously.

Rate of Pay for
Election
Inspectors
Approved

Motion by Mrs. Swan, seconded by Mr. Buckman to set the rate of pay for Election Inspectors as \$12.00 per hour.

Motion carried unanimously.

R. Lail
Appointed
Modified
Baseball

Motion by Mr. Willette, seconded by Mr. Buckman to appoint Mr. Russ Lail as Modified Baseball Coach for the 2019 season, pending student participation and completion of coaching requirements.

Motion carried unanimously.

R. Bartlett
Appointed
Volunteer Coach

Motion by Mr. Willette, seconded by Mr. Buckman to appoint Mr. Ralph Bartlett as Volunteer Softball Coach for the 2019 season, pending completion of coaching requirements.

Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Willette to appoint Mr. Ronald Cairns as Driver Education Teacher for the 2019 summer program at a rate of \$4,800. per year.
Motion carried unanimously.

R. Cairns
Appointed
Driver Ed.
Teacher

Motion by Mr. Willette, seconded by Mr. Buckman to appoint Danielle Armstrong as JV Softball coach for the 2019 season, pending student participation and completion of coaching requirements.

D. Armstrong
Appointed JV
Softball Coach

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Willette to approve the Memorandum of Understanding with Warren County Board of Elections. Attachment A
Motion carried unanimously.

Memorandum
of Agreement
Approved

Motion by Mrs. LaGuerre, seconded by Mr. Willette to accept the Property Tax Cap form.

Property Tax
Cap form
accepted

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Buckman to approve the following resolution: BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the North Warren Central School District hereby approves the Stipulation of Settlement between the North Warren Central School District and the North Warren Teachers Association of a grievance filed by the Association on behalf of four unit members regarding chaperone pay, and hereby authorizes the President of the Board of Education to execute the written Settlement Agreement.

Settlement
Approved for
NWTA
grievance

Voting Yes: Buckman, LaGuerre, Maday, Swan, Willette

Abstaining: Erickson

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mrs. Swan to approve the Terms and Conditions of Employment for Shelley Dupuis.

S. Dupuis
Terms
approved

Motion carried unanimously.

Motion by Mrs. LaGuerre, seconded by Mr. Buckman to approve the Terms and Conditions of Employment for MaryLou Carstensen.

M. Carstensen
Terms
Approved

Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Willette to approve the Terms and Conditions of Employment for Rachele Maresca.

R. Marseca
Terms
Approved

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Swan to approve the Terms and Conditions of Employment for Judith McAvey.

J. McAvey
Terms
Approved

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Buckman to approve the Terms and Conditions of Employment for David Scroggins.

D. Scroggins
Terms
Approved

Motion carried unanimously.

Mrs. French reports the YMCA, Chamber of Commerce and District are working together to hold a Job Fair on March 29th for students and community members. Mrs. LaGuerre reports there are currently 15 employers signed up to attend. There will also be HR training for small businesses and training on resume and interview skills. The Cops vs. Seniors fundraiser was a success and Mrs. French thanked the police departments for their continued support. March 11th was a ½ day Professional Development Day for staff.

Mrs. Carstensen reports the budget will be approved at the April meeting.

Mr. Martin shared the new French textbook, reports that basketball season is over and baseball just beginning. Four NW seniors were nominated for the Post Star Teen Excellence Award, Chloe Howe and Sydney Gagnon are both recipients this year. The Principal's list breakfast was a success. The school play is March 16 at 7:00 PM and March 17 at 2:00 PM.

Mrs. Dupuis reports the Elementary celebrated Read Across America last week. Ms. Lettus conducted a reading challenge. A group of elementary students recently competed at the Chess Tournament and a group of students competed in Battle of the Books at SUNY Adirondack. Ms. Dupuis thanks the Youth Commission for helping with the admission fees and Mrs. Glascock donated the shirts for the Battle of the Books.

Nikki Rising reports the PTO had the Holiday Shop in December and out of the profits gave \$375. worth of books to the Library and the remain profit to the senior class. Cougar gear fundraising profits went to the Cougar Club. The PTO will be purchasing the pizza for the Elementary fun night and has purchased snacks for the play. The St. Patrick's Day Parade is coming up along with Race the Cougar in June. She also stated the PTO would be happy to help any classes/groups just let them know.

Ms. Rising is also concerned about the handicapped parking at the district, especially during events. The Boar discussed the curb cuts, need for more spaces and portable handicapped parking signs.

AASBA meeting and BOCES Annual meeting discussed.

The next Board meeting will be held on April 15, 2019 at 6:30 PM.
Special Board meeting April 30, 2019 at 4:00 PM.

Motion by Mr. Erickson, seconded by Mr. Willette to adjourn at 7:20 PM.
Motion carried unanimously.

District Clerk

**North Warren Central School District
Special Meeting of the Board of Education
North Warren Central School
April 3, 2019**

Mr. Maday called the meeting to order at 3:45 PM, followed by the Pledge of Allegiance.

School Board Members Present: Buckman, Erickson, Freebern, LaGuerre, Maday, Willette

School Board Members Absent: Swan

Also Present: Michele G. French, Superintendent; Judith G. McAvey, District Clerk

Motion by Mr. Erickson, seconded by Mrs. LaGuerre to appoint, upon recommendation of the Superintendent, Julie Harvey as Substitute Bus Driver effective April 4, 2019.

J. Harvey
Appointed
Substitute
Bus Driver

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Buckman to appoint, upon recommendation of the Superintendent, Ronnie Howe as Substitute Bus Driver upon completion of all NYS requirements.

R. Howe
Appointed
Substitute Bus
Driver

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Erickson to create a 1.5 hour per day Bus Driver position effective April 4, 2019 to June 30, 2019.

1.5 Hr. per day
Bus Driver
position
created

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Freebern to adjourn at 3:55 PM.

Motion carried unanimously.

District Clerk