

**NORTH WARREN CENTRAL SCHOOL
REGULAR MEETING
March 11, 2019
6:30 PM**

_____ Call to Order – Pledge of Allegiance _____ PM

Board Members Present:

_____ **Paul Buckman**
_____ **Mike Erickson**
_____ **Dan Freebern**
_____ **Tammie LaGuerre**
_____ **John Maday**
_____ **Cortney Swan**
_____ **Jason Willette**

Also Present:

_____ **Michele G. French, Superintendent**
_____ **Mary Lou Carstensen, Business Manager**
_____ **Judith McAvey, District Clerk**
_____ **Caleb Martin, 7 – 12 Principal**
_____ **Shelley Dupuis, PreK – 6 Principal**

1. _____ Agenda Changes

2. _____ Minutes

- a. _____ Recommend the Board approve the minutes of the February 11, 2019 Regular Meeting of the Board of Education. (attached)

3. _____ Public Comment – A

4. _____ Continuing Business

- a. _____ Recommend the Board approve warrants 41 and 44.
- b. _____ Recommend the Board accept the Budget Status Report.
- c. _____ Review of Food Service Report for February 2019.
- d. _____ Recommend the Board accept the Treasurer's Reports for November 2018, December 2018, January 2019.
- e. _____ Recommend the Board approve the IEP's

5. _____ New Business

- a. _____ Recommend the Board extend the employment of Edward Corcoran as Art Teacher through March 29, 2019.
- b. _____ 1st Reading Revised Board Policy 5741 Drug and Alcohol Testing for School Bus Drivers.
- c. _____ 1st Reading Revised Board Policy 7530 Child Abuse and Maltreatment.

- d. _____ Recommend the Board approve the 2019-2020 School Calendar excluding Tuesday, November 5 due to pending legislation to declare Tuesday November 5 (election day) as a state holiday, and to further authorize the Superintendent to finalize and publish the 2019-2020 calendar as it relates to November 5 upon conclusion of the state budget or legislative session or at such a time that the state's determination on November 5 is known.
- e. _____ Recommend the Board approve a leave of absence for Lisa Packer effective March 2, 2019 to April 14, 2019.
- f. _____ Recommend the Board approve the following resolution:
BE IT RESOLVED that the Board of Education of the North Warren Central School District hereby authorizes the following proposition to be placed on the ballot at the Annual Budget Vote and Election on May 21, 2019 and for said proposition to be included in the Annual Notice of said Vote and Election:
PROPOSITION:
Shall the Board of Education of the North Warren Central School District be authorized to expend funds from the Capital Reserve Fund which was established on June 9, 2014 ("Reserve Fund") pursuant to Education Law §3651, for the following capital improvement projects: upgrades to and the construction of an Accessible Walkway to the District's Baseball Field, conversion of parking lot lighting at the main campus and the bus maintenance facility to LED Exterior fixtures, installation of an elevator in the school's existing empty elevator shaft, and providing for interior ventilation of the Technology Classroom Welding equipment and cooling for the existing IT closet, and any ancillary or related work required in connection with such projects, and to expend from the Reserve Fund therefor, including preliminary costs and costs incidental thereto, an amount not to exceed the estimated total cost of \$551,000.
- g. _____ Recommend the Board set the rate of pay for Election Inspectors at \$12.00 per hour.
- h. _____ Recommend the Board appoint Mr. Russ Lail as Modified Baseball coach for the 2019 season, pending student participation and completion of coaching requirements.
- i. _____ Recommend the Board appoint Mr. Ralph Bartlett as Volunteer softball Coach for the 2019 season, pending completion of coaching requirements.
- j. _____ Recommend the Board appoint Mr. Ronald Cairns as Driver Education for the 2019 summer program at a rate of \$4,800 per year.
- k. _____ Recommend the Board appoint Danielle Armstrong as JV Softball Coach for the 2019 season, pending student participation and completion of coaching requirements.
- l. _____ Recommend the Board approve the Memorandum of Understanding with Warren County Board of Elections (see attached).
- m. _____ Recommend the Board accept the Property Tax Cap form.

6. _____ **Administrative Reports**

- a. _____ Superintendent's Report
- b. _____ Business Office Report – MaryLou Carstensen
- c. _____ 7-12 Principal – Caleb Martin
- d. _____ PreK – 6 Principal – Shelley Dupuis

7. _____ **Public Interaction – B**

8. _____ **Matters Relating to the Board**

- a. _____ Joint Adirondack Area SBA and Saratoga County SBA meeting March 18, 2019.
- b. _____ Annual Meeting for WSWHE BOCES April 3, 2019.
- c. _____ BOCES Vote and Election information
- d. _____ Guidance Report

9. _____ **Date and Time of Next Meeting –**

Regular Board of Education Meeting April 15, 2019 at 6:30 PM

Special Board of Education Meeting April 30, 2019 _____

**North Warren Central School District
Regular Meeting of the Board of Education
North Warren Central School
February 11, 2019**

Mr. Maday called the meeting to order at 6:30 PM, followed by the Pledge of Allegiance.

School Board Members Present: Buckman, Erickson, Freebern, LaGuerre, Maday, Swan, Willette

School Board Members Absent: None

Also Present: Michele G. French, Superintendent; Mary Lou Carstensen, Business Manager; Judith G. McAvey, District Clerk, Shelley Dupuis, Elementary Principal; Caleb Martin, Jr./Sr. Principal.

Motion by Mr. Erickson, seconded by Mr. Freebern to approve the agenda changes.
Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Erickson to approve the minutes of the January 14, 2019 Regular Meeting of the Board of Education.
Motion carried unanimously.

1/14/19
Minutes
Approved

Motion by Mr. Freebern, seconded by Mrs. LaGuerre to approve the minutes of the January 22, 2019 Special Meeting of the Board of Education.
Motion carried unanimously.

1/22/19
Minutes
Approved

Motion by Mr. Freebern, seconded by Mr. Erickson to approve the minutes of the February 5, 2019 Special Meeting of the Board of Education.
Motion carried unanimously.

2/5/19 Minutes
Approved

Mr. Steen asked if the Board had reviewed the email he sent. Mr. Steen discussed the investigation into the complaint he had filed last month. Mrs. French reported she stands by the results of the investigation and interviewed who was necessary. Mr. Steen asked the Board to take over the investigation. Mr. & Mrs. Steen reported there were more students who wanted to talk to Mrs. French and she should have interviewed the entire team. Mrs. French reports the investigation was unbiased and fair and is complete. Mr. Steen asked the Board to intervene and would like an answer to that request. Mr. Maday reports he would need clarification as to the Board's ability to intervene.

Motion by Mr. Erickson, seconded by Mrs. Swan to accept the Budget Status Report.

Budget Status
Report
Accepted

Motion carried unanimously.

The Board reviewed the January 2019 Food Service Report. Mr. Freebern inquired about collection status.

IRP's Approved

Motion by Mr. Willette, seconded by Mr. Buckman to accept the recommendation from the Committee on Special Education for students 6558, 6588, 6614, 6648, 6762 7192, 7202 and 7277.

Motion carried unanimously

WSWHR
Cooperative
Purchasing
Authorized

Motion by Mr. Willette, seconded by Mrs. LaGuerre to authorize participation in the Cooperative Purchasing Program coordinated by Washington-Saratoga-Warren-Hamilton-Essex Counties BOCES for the 2019-2020 school year for the following commodities:

Bread products, ice cream, milk, canned-frozen meat, produce, NOI (net-off-invoice food products), cafeteria products, custodial products, copy paper/envelopes.

Motion carried unanimously.

B. Leonard
Leave Extended

Motion by Mrs. Swan, seconded by Mr. Buckman to approve the extension of maternity leave for Erica Leonard through March 29, 2019.

Motion carried unanimously.

C. Jay Permanent
Appointment

Motion by Mr. Erickson, seconded by Mr. Willette to appoint Christine Jay to a permanent position as Typist (secretary) effective February 12, 2019.

Motion carried unanimously.

J. Denton
Appointed
Special Ed. Bus
Driver

Motion by Mr. Buckman, seconded by Mrs. Swan to appoint Mr. Joseph Denton as Special Education Bus Driver effective February 12, 2019. This is a 5 hour per day, 180 day per year position. Mr. Denton is appointed at Step 5 of the CSEA contract.

Motion carried unanimously.

Merger
Approved

Motion by Mr. Freebern, seconded by Mrs. Swan to approve a merger for the 2019-2020 school year with Johnsbury CSD and Minerva CSD for Golf and Cross Country.

Motion carried unanimously.

MOAS Trip
Approved

Motion by Mr. Willette, seconded by Mr. Buckman to approve the MOAS trip to Washington DC in March 2019.

Motion carried unanimously.

NYC Trip
Rescheduled

Motion by Mr. Willette, seconded by Mr. Freebern to approve the rescheduled 8th grade field trip to NYC in April 2019.

Motion carried unanimously.

Motion by Mrs. Swan, seconded by Mr. Freebern to approve the following as Coaches for the 2019 Spring Season:

Modified Softball – Shannon Phelps

Varsity Softball – Christine Jay and Debra Varsames

Modified Tennis – Joshua Gifford

Varsity Tennis – Christopher Nelson

JV Baseball – Robert Smith and James Conway

Varsity Baseball – Jeffrey Dibble

All coaching appointments are made pending student participation and completion of all coaching requirements.

Motion carried unanimously.

Spring
Coaches
Approved

Motion by Mr. Freebern, seconded by Mrs. Swan to accept the bid from TC's Flooring in an amount not to exceed \$54,130.00 (#1 \$24,030. and #2 \$29,100.) for the Vinyl Flooring and Tile Flooring project.

Motion carried unanimously.

Flooring Bid
Accepted

Motion by Mr. Willette, seconded by Mr. Erickson to establish the Paige Marie Brower Honorary Scholarship in the amount of \$20,000.00.

Motion carried unanimously.

Brower
Scholarship
Established

Motion by Mr. Willette, seconded by Mr. Freebern to accept the intent to retire from Tammy Harvey, with regret, effective June 30, 2018 and waive the time limit to be eligible for retirement bonus under Article XXI of the NWTA contract.

Motion carried unanimously.

T. Harvey
Retirement
Accepted

Motion by Mrs. LaGuerre, seconded by Mrs. Swan to approve 5 vacation days for Michele French from March 18, 2019 to March 22, 2019.

Motion carried unanimously.

M. French
Vacation
Approved

Motion by Mr. Willette, seconded by Mr. Buckman to approve an Agreement with The Center for Disability Services, Inc. d/b/a Prospect Center for the 2018-2019 school year and further authorize the Superintendent to sign the agreement.

Motion carried unanimously.

Agreement
Approved

Motion by Mr. Erickson, seconded by Mr. Freebern to approve the following:
RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Guercio & Guercio, LLP to execute a consent Judgment and Stipulation of Discontinuance in a tax certiorari proceeding captioned Alrone, LLC v. Town of Horicon; and

IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the consent Judgment.

Motion carried unanimously.

Tax Certiorari
consent
judgment
authorized

Mrs. French reported LPN students from NCCC have been placed at NW for the spring semester to work with the district RNs. The district still has a shortage of bus drivers. The sports awards dates have been changed to March 19 and June 13. NWCS, YMCA and the NW Chamber of Commerce are working to hold a career fair for students in grades 9-12 on March 29th.

Mrs. Carstensen reports the tax cap compliance for is due March 1st. The district will not go out over the cap of 2.013%.

Mr. Martin reviewed the January regents test results, the Council for Prevention provided a program on vaping for students and he thank Officer Bearor and Mr. Mahon for controlling a recent situation. The district will have a new AP course in US History next year, the textbook was reviewed.

Mrs. Dupuis reported on library programs, 3rd grade Global Playday, 6th grade Trojan Horse project, 4th grade Longhouse project and Kindergarten 100 day projects. She and Mrs. French had presented at BOCES last week on school safety.

Mrs. Hill asked where the district was on an enrichment programs. Mrs. Dupuis reported the Young Scholars program will be offered next year and the staff is working on enrichment projects for the district next year.

Paul Clickner stated the Superintendent makes policy without Board approval and he is upset that a recent hire was placed on top step and demanded that any driver not on top step be placed there immediately or the district may have more of a bus driver shortage.

Jean Kubaryk reported a group for foreign exchange students visited the district last week and NW currently has 3 students thinking of becoming exchange students.

Mr. Steen requested the Board read the Code of Conduct, Student Handbook and Dignity Policy. He is concerned about the districts bullying program not being followed.

The next Board meeting will be held on March 11, 2019 at 6:30 PM.

Motion by Mr. Erickson, seconded by Mr. Freebern to adjourn to Executive Session at 5:31 PM to discuss negotiations. No action will be taken after.

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Freebern to come out of Executive Session at 6:20 PM.

Motion carried unanimously.

Motion by Mr. Buckman, seconded by Mr. Willette to adjourn at 6:22 PM.

Motion carried unanimously.

District Clerk