

**North Warren Central School District  
Organizational Meeting of the Board of Education  
North Warren Central School  
July 13, 2015**

Mr. Maday called the Meeting to order at 6:30 PM.

Call to  
Order

School Board Members Present: Erickson, Freebern, Hill, Maday, Smit, Willette

School Board Members Absent: None

Also Present: Mary Lou Carstensen, Margaret Hill, Theresa Andrew, Shelley Dupuis

Motion by Mr. Erickson, seconded by Mr. Hill, to nominate John Maday as President.  
Motion carried unanimously

President  
Elected

Motion by Mr. Hill, seconded by Mr. Erickson, to nominate Jason Willette as Vice-President.

Vice-President  
Elected

Motion carried unanimously

Oaths Given

Oath of Office administered to President and Vice-President.

Motion by Mr. Willette, seconded by Mr. Freebern, to appoint the following Board Officers: School District Treasurer - Mary Lou Carstensen; School District Deputy Treasurer - Theresa Andrew; District Clerk – Margaret Hill; Claims Auditor - Sheila Ellsworth; Tax Collector - Mindy Conway.

Board Officers  
Appointed

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Freebern to appoint the following:  
Attendance Officer – Theresa Andrew; School Physician - Dr. John Ruge; School Attorneys - Guercio & Guercio, LLP; Independent Auditor - Jenkins, Beecher & Bethel, LLP; Central District Treasurer - Margaret Hill; Records Retention & Access Officer – Mary Lou Carstensen; Records Management & Disposition Officer - Rachele Maresca; Committee on Special Education (see attached); Committee on Preschool Special Education (see attached); Committee on Special Education Sub-Committees (see attached); Surrogate Parent (see attached); Hearing Officers (see attached); School Providers (see attached); Athletic Director - Jeremy Whipple; Purchasing Agent – Superintendent; LEA Designee - Gary Madden; Census Taker – Susan Griffen.

Appointments  
Passed

Smit Abstained from Surrogate; Motion carried.

**Designations  
Approved**

Motion by Mr. Erickson, seconded by Mr. Freebern to approve the following designations:

Official School Depository-Glens Falls National Bank  
 Third Party Custodian – Manufacturers & Traders Trust Co. (M & T Bank) Payroll  
 Certification Officer – Superintendent  
 Insurance Officer – Mark Carpenter  
 Designate Superintendent to sign Grant Applications  
 Designate Superintendent to hire substitutes  
 Official School Newspaper – The Post Star  
 Compliance Officer (Title IX/Section 504/ADA) – Superintendent  
 Homeless Liaison-Shelley Dupuis  
 Reviewing Official, Hearing Official and Verification Official for Child Nutrition  
 Program – David Scroggins, Mary Lou Carstensen  
 Motion carried unanimously.

**Authorizations  
Approved**

Motion by Mr. Erickson, seconded by Mr. Freebern to approve the following authorizations:

Petty Cash Funds - \$100.00 each – Judith McAvey and Sheila Ellsworth  
 Kitchen Start Up Fund - \$200.00  
 Tax Collector Start Up Fund - \$100.00  
 Checking Account Signatures – School District Treasurer or School District  
 Deputy Treasurer  
 Savings Account Signatures – School District Treasurer or School District Deputy  
 Treasurer  
 Activity Fund Checking Signatures – Central District Treasurer  
 Investment Accounts – School District Treasurer or School District Deputy  
 Treasurer  
 Approval of attendance at conferences, conventions, workshops for the Board of  
 Education members, with expenses.  
 Approve of authorized personnel for use of the Glens Falls National Bank district  
 credit card with a credit limit of \$7,000.00: Superintendent, Board of Education,  
 instructional staff, non-instructional staff.  
 Approval of authorized personnel for use of the Exxon-Mobil gas card with a  
 credit limit of \$400.00: Superintendent, Board of Education, instructional staff,  
 non-instructional staff.

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Hill, to adopt the following: Time and Date of Regular Meetings; Substitute Pay Rates; IRS Mileage Rates; Policies Codes of Ethics, 8.2.1 Purchasing Procedure , 8.4.5 Investment Policy.

Motion carried unanimously.

Meeting  
Dates/Pay/  
Mileage/P  
olicies  
Adopted

The Board moved to regular meeting items.

Motion by Mr. Erickson, seconded by Mr. Hill to approve agenda change 2a and 6i.

Motion carried unanimously.

Agenda  
Changes  
Approved

Motion by Mr. Erickson, seconded by Ms. Smit to appoint Bernard McCann as Interim Superintendent of Schools, effective 07/14/15 at a per diem rate of \$ 500.00 per day, and to authorize the Board president to execute his employment agreement.

Motion carried unanimously.

Oath of Office administered to the Superintendent.

Interim  
Super  
Appointed  
/Oath

Motion by Mr. Erickson, seconded by Mr. Willette, to approve the minutes of the June 8, 2015 Regular Meeting of the Board of Education.

Motion carried unanimously.

06/08/15  
Minutes  
Approved

Motion by Mr. Freebern, seconded by Mr. Hill, to approve the minutes of the June 24, 2015 Special Meeting of the Board of Education.

Motion carried unanimously.

06/24/15  
Minutes  
Approved

June 2015 Food Service Report was Reviewed.

Food Svc  
Report

Motion by Mr. Hill, seconded by Mr. Erickson, to accept the recommendation of the Committee on Special Education for students: 4756, 4964, 6242, 6246,, 6264, 6267, 6273, 6313, 6490,, 6671, 673, 6850, 7057, 7065 and 7066.

Motion carried unanimously.

IEP's  
Approved

Motion by Mr. Willette, seconded by Mr. Hill, to set the rate of pay for the Tax Collector at \$ 12.00 per hour.

Motion carried unanimously.

Tax  
Collector  
Pay Rate  
Set

Motion by Mr. Willette, seconded by Mr. Hill, to continue the Nordic skiing merger with Johnsbury Central School District for the 2015-2016 school year

Motion carried unanimously.

Nordic  
Skiing  
Merger  
continued

Motion by Mr. Erickson, seconded by Mr. Willette, to continue the Alpine skiing merger with Lake George Central School District for the 2015-2016 school year

Motion carried unanimously

Alpine  
Skiing  
Merger  
continued

Motion by Mr. Willette, seconded by Mr. Freebern, to scratch item (d) from the Agenda.

Motion carried unanimously.

Item d  
Scratched

Motion by Mr. Willette, seconded by Mr. Erickson, to appoint Mike Therio the DASA Coordinator for the 2015-2016 school year.

Motion carried unanimously.

Mike Therio  
Appointed  
DASA  
Coordinator

**Rushlow  
Recalled**

Motion by Ms. Smit, seconded by Mr. Hill, to recall Nicole Rushlow from the Section 3013 Preferred Eligibility List to a full time, tenured position in the Reading area effective September 1, 2015. Nicole has a Permanent certificate dated 02/01/09 in the Reading Tenure Area. Her salary will be based on Step 4 of the NWT A contract

Motion carried unanimously.

**Surplus  
Items  
Declared**

Motion by Mr. Erickson, seconded by Mr. Freebern, to declare the items on the attached list as surplus (Item#1).

Motion carried unanimously.

**Class of 2019  
Advisors  
Appointed**

Motion by Mr. Willette, seconded by Mr. Hill, to appoint Shannon Phelps and Amy Peet as Co-Advisors for the Class of 2019.

Motion carried unanimously.

**Stipends  
Approved**

Motion by Mr. Erickson, seconded by Mr. Freebern, to approve the 2015-2016 stipends:

Athletic Director - \$ 5,083.68  
 District Clerk - \$ 3,997.00  
 Claims Auditor - \$ 3,136.50  
 District Treasurer - \$ 2,822.85  
 Census Taker - \$ 4,700.00

**End of Year  
Reports**

The End of the Year Reports were provided by PreK-5 Nurse, 6-12 Nurse, Library, Guidance Department and CSE/CPSE Department.

**Admin  
Reports**

Administrative Reports – Ms. Andrew reported on Regents results; Ms. Dupuis reported that 3-8 results should be released in a few weeks.

**Exec. Session**

Motion by Mr. Freebern, seconded by Mr. Willette to adjourn to Executive Session at 7:02 PM to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried unanimously.

**Return to  
Reg. Session**

Motion by Mr. Hill, seconded by Mr. Freebern to come out of Executive Session at and move to Regular Session 7:22 PM.

Motion carried unanimously.

Motion by Mr. Hill, seconded by Mr. Freebern, appoint Mr. Bruce Hiller as a Trustee to the Board of Education. This position will be up for election in May 2016.

Motion carried unanimously.

Bruce Hiller  
Appointed Trustee

Mr. Freebern discussed Common Core for Parents that BOCES provides; Mr. Freebern also discussed bussing to the Adirondack Museum.

Motion by Mr. Erickson, seconded by Mr. Willettee, to adjourn at 7:30 PM.

Motion carried unanimously.

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District Clerk