

**North Warren Central School District  
Regular Meeting of the Board of Education  
North Warren Central School  
September 15, 2014**

Mr. Maday called the meeting to order at 6:35 PM, followed by the Pledge of Allegiance.

School Board Members Present: Erickson, Hill, Hiller, Maday, Robbins, Willette  
School Board Members Absent: Smit

Also Present: Margaret M. Brady, Superintendent; Mary Lou Carstensen, Business Manager; Rebecca Wilhelm, District Clerk; Theresa Andrew, Principal; Michele French, Assistant Superintendent for Curriculum, Instruction and Assessment.

Agenda  
Change 6l  
Approved

Motion by Mr. Hiller, seconded by Mr. Willette to approve agenda change 6l.  
Motion carried unanimously.

8/11/14  
Minutes  
Approved

Motion by Mr. Erickson, seconded by Mr. Hill to approve the minutes of the August 11, 2014 Regular Meeting of the Board of Education.  
Motion carried unanimously.

8/19/14  
Minutes  
Approved

Motion by Mr. Willette, seconded by Mr. Erickson to approve the minutes of the August 19, 2014 Special Meeting of the Board of Education.  
Motion carried unanimously.

A presentation was given by Kathy Varney from Creating Healthy Places to Live, Work & Play, funded by New York State Department of Health out of Glens Falls Hospital. They have \$25,000 to give to the North Warren Central School District and the Town of Chester to make improvements that would help people to become more physically active.

Mrs. Brady gave a presentation on District Goals. The Comprehensive District Rubric for Diagnostic Tool for School and District Effectiveness was used to measure District Effectiveness.

Ms. Andrew and Mrs. French gave a presentation on School Goals. The Comprehensive School Rubric for Diagnostic Tool for School and District Effectiveness was used to measure School Effectiveness.

Sheila Ellsworth read a letter of her concerns as a grandparent regarding the reassignment of the Elementary Counselor to District Coordinator of Special Education and how this will impact the many programs that were in place such as Banana Splits, Mentoring Program, Character Education, as well as the Developmental Programs in the classroom.

Deirdre Hill shared her past history as CSE Chairperson to Elementary School Counselor, and her concerns regarding her recent reassignment to District Coordinator of Special Education. Mrs. Hill shared her concerns regarding the impact to counseling needs at North Warren.

Eric Welch questioned who would be replacing Michele French.

Motion by Mr. Erickson, seconded by Mr. Hill to approve warrants 4 and 9.  
 Voting Yes – 5  
 Abstaining - Hiller  
 Motion carried.

Warrants  
Approved

Motion by Mr. Willette, seconded by Mr. Robbins to accept the Budget Status Report.  
 Motion carried unanimously.

Budget Status  
Report  
Accepted

Motion by Mr. Hiller, seconded by Mr. Hill to accept the July Treasurer’s Report.  
 Motion carried unanimously.

July  
Treasurer’s  
Report  
Accepted

Motion by Mr. Robbins, seconded by Mr. Erickson to adopt the following resolution.  
 Motion carried unanimously.  
 AYES: Erickson, Hill, Hiller, Maday, Robbins, Willette  
 NAYS: 0

Resolution  
Adopted

**WHEREAS**, the Board of Education of the North Warren Central School District (the “School District”) is proposing a project limited to reconstruction of the HVAC system in the K-12 building and the acquisition and installation of a stand-by generator (collectively, the “Project”); and

**WHEREAS**, the proposed Project entails the maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and

**WHEREAS**, the proposed Project is a routine activity of the School District; and

**WHEREAS**, the Board has considered the information and documentation, which describes the design and intent of the proposed Project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the North Warren Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

- a. The proposed Project is classified as a Type II Action; and
- b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is precluded from further environmental review.

**BE IT FURTHER RESOLVED**, that this resolution takes effect immediately.

Motion by Mr. Hiller, seconded by Mr. Hill to adopt the following resolution:  
 Motion carried unanimously.  
 AYES: Erickson, Hill, Hiller, Maday, Robbins, Willette  
 NAYS: 0

Resolution  
Adopted

**RESOLUTION DATED SEPTEMBER 15, 2014 OF THE BOARD OF EDUCATION OF THE NORTH WARREN CENTRAL SCHOOL DISTRICT AUTHORIZING A PROPOSITION TO BE PRESENTED TO THE VOTERS AT SPECIAL MEETING OF VOTERS.**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH WARREN CENTRAL SCHOOL DISTRICT:

Section 1. A special meeting of the qualified voters of the School District be and the same is hereby called to be held in the atrium of the North Warren Central School, 6110 State Route 8, Chestertown, New York on November 4, 2014 from 12:00 noon until 8:00 p.m. prevailing time for the purpose of voting on the following propositions:

**PROPOSITION #1**

SHALL the Board of Education of the North Warren Central School District be authorized to (1) reconstruct the K-12 building roof at a maximum cost of \$1,294,000, (2) expend such sum for such purpose, (3) expend \$1,294,000 from the Capital Reserve Fund?

**PROPOSITION #2**

SHALL the Board of Education of the North Warren Central School District be authorized to (1) reconstruct the K-12 building HVAC system and acquire and install a standby generator at a maximum cost of \$556,000, (2) expend such sum for such purpose, (3) expend \$556,000 from the Capital Reserve Fund?

The vote upon such proposition shall be by absentee ballot or registered upon voting machines. The hours during which the polls shall be kept open shall be from 12:00 noon to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

Absentee ballots may be applied for at the office of the School District Clerk. Applications for absentee ballots must be received by the School District Clerk at least seven days prior to the vote if the ballot is to be mailed to the voter, or on or prior to November 3, 2014, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the School District Clerk not later than 5:00 p.m. on November 4, 2014. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the School District Clerk from 9:00 a.m. until 4:00 p.m. prevailing time prior to the day of the vote. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making his challenge and reasons therefor known to the Inspector of Election before the close of the polls.

The District Clerk is hereby authorized and directed to publish a notice of such meeting in two newspapers of general circulation within the School District, four (4) times within the seven (7) weeks next preceding such School District meeting, the first publication to be at least forty-five (45) days prior to the date of the meeting.

Section 2. This resolution takes effect immediately upon its adoption.

Motion by Mr. Hill, seconded by Mr. Robbins to accept the resignation of Michele Gill French as Assistant Superintendent for Curriculum, Instruction and Assessment effective September 26, 2014.

Michele French Resignation Accepted

Motion carried unanimously with regret.

Motion by Mr. Willette, seconded by Mr. Robbins to appoint David Mawer as Visual Arts Teacher. This is a .8 FTE part time position effective 9/4/2014 to 6/30/2015 on Bachelors, Step 1 of the NWTa contract.

David Mawer Appointed Visual Arts Teacher

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Hill to accept the resignation of Karen Hilton as 2.5 hours per day Teacher Aide upon appointment to 6.5 hour aide position.

Karen Hilton Resignation Accepted

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Robbins to appoint Mrs. Karen Hilton to a 6 month probationary position as Teacher Aide effective September 8, 2014. This is a 6.5 hour per day 180 day position on Step 1 of the CSEA contract.

Karen Hilton Appointed Teacher Aide

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Hill to approve a 2 night conference for Susan Kearing to the NYASP annual conference November 5 – November 7 in Albany, NY at a cost of \$498.00.

S. Kearing Conference Approved

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Willette to approve the Superintendent Evaluation tool.

Superintendent Evaluation Tool Approved

Motion carried unanimously.

Motion by Mr. Hiller, seconded by Mr. Hill to appoint Mr. Raymond Coffey as a substitute bus driver, upon completion of NYS requirements.

Raymond Coffey Appointed Substitute Bus Driver

Motion carried unanimously.

Motion by Mr. Hill, seconded by Mr. Robbins to appoint Sheila Ellsworth as Internal Claims Auditor effective 9/15/2014 to 6/30/2015. The stipend will be an annual prorated amount of \$3,136.00.

Sheila Ellsworth Appointed Internal Claims Auditor

Motion carried.

Mr. Hiller-Abstained

Motion by Mr. Erickson, seconded by Mr. Willette to recall Mr. Thomas Walker from the Preferred Eligibility List to a tenured position in the Teaching Assistant tenure area effective September 12, 2014. Mr. Walker holds a Teaching Assistant Level III Certificate. This position is a 6.5 hour per day, 10 month position on Step 6 of the CSEA contract.

Thomas Walker Recalled to Teaching Assistant

Motion carried unanimously.

Motion by Mr. Willette, seconded by Mr. Hill to approve the 8<sup>th</sup> grade trip to New York City on October 26, 2014.

Motion carried unanimously.

Margaret M. Brady, Superintendent; MaryLou Carstensen, Business Official; Theresa Andrew, PreK-Principal; and Michele French, Assistant Superintendent for Curriculum, Instruction and Assessment had nothing to report.

The Adirondack Area School Boards Association Meeting will be held on September, 23, 2014. Mrs. Brady encouraged the Board members to attend.

The next Board Meeting will be held on October 20, 2014 at 6:30 PM.

Motion by Mr. Hiller, seconded by Mr. Hill to adjourn to Executive Session at 7:52 PM to discuss matters regarding proposed, pending, or current litigation and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Willette to come out of Executive Session at 8:52 PM.

Motion carried unanimously.

Motion by Mr. Erickson, seconded by Mr. Robbins to adjourn at 8:53 PM.

Motion carried unanimously.

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District Clerk